**Yimeng Zhang**

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**EDUCATION**

**University of California, Santa Barbara** - *Economics and Accounting, Bachelor* **May 2020**

*Courses Highlight:* Econometrics, Financial Management, Personnel Economics, Financial Accounting Analysis, Income

Taxation, Statistics and Probabilities.

### PROFESSIONAL EXPERIENCE

# **Crystal Window & Door Systems, Ltd. Jul 2019 – Sept 2019**

*Accountant Internship*

* Analyzed and forecasted sales volumes with Time Series Model(ARIMA) which approached 86% accuracy to the real data for next 2 seasons.
* Tracked 800 customers accounts and recovered debts from over 300 customers resulted in cash receipts was increased by 8%.
* Utilized QuickBooks to prepare monthly payroll for 80 employees from headquarter and Pennsylvania branch office.
* Prepared daily operation reports and analysis journal entries and account statements.
* Reconciled daily invoices, cash receipts and disbursement used Microsoft Dynamics NAV.

**T4 Tea For You Sept 2015 – Dec 2016**

*Store Manager*

* Ensured availability of merchandise and services by approving contracts, tracked inventories and reporting to the store owner in a timely manner.
* Trained and managed over 15 employees to ensure the store consistently offering quality drinks and services to customers and resulted in 14% sales volume increase rate within 6 months.
* Achieved financial objectives by preparing an annual budget, scheduling expenditures, analyzing variances

and initiating corrective actions which decreased unknown disbursement by 7%.

### VOLUNTEER＆EXTRACURRICULAR EXPERIENCE

# **Womxn Hacks 2020 UCSB Jan 2020**

*Participant*

* Coded a website bookkeeper project with my team uses JavaScript and CSS programming languages.
* Prepared the slides and demo for the project and presented the project to 80 participants.
* Participated 6 workshops about website development, firebase and game development.

**Ohlone Community College - OCSSA Club Aug 2017 – Jun 2018**

*Secretary General*

* Formulated and organized various activities regards to the club to build a rapport relationship within the club and to enhance the relationship between club members.
* Provided consultation for over 300 members of the club, offered information and answered questions about transfer for members.
* Contact with local businesses to seek for sponsorship, and maintained a cordial relation with club

sponsors.

**Fiji International Volunteer Project Aug 2017**

*Volunteer*

* Taught math and organized extracurricular activities for 52 elementary students.
* Renovated fences, classrooms and playground of the primary school with other 12 volunteers.

**SKILLS＆HOBBIES**

**Tech & Tools**: Excel, PowerPoint, Word, QuickBooks, Microsoft Dynamics NAV, Python, JavaScript, GitHub

**Languages:** Mandarin(Native), Cantonese(Proficiency), Italian(Limited Working Proficiency)

**Professional Certificates**: Cardiopulmonary Resuscitation (CPR)/ Automated External Defibrillator (AED) Certificates

**Hobbies:** Sketching, Billiards, Ukelele, Baking, Computer Programming